



Maintenance Check up Check List

648 N Randall Rd
Aurora, IL 60506
(630) 966-1919

Tasks	Identified Problems	Applied Solutions	complete
System Defrag			
System NDD			
Dust / Clean			
System(s) Internal / External			
Keyboard / Mouse			
LCD Screen			
Environmental Inspection			
Water			
Dedicated Power Source			
Pests			
HVAC			
Verify Cable Connections			
Verify Power Supply			
Review System Reports			
Battery BackUp			
Battery life			
Dedicated system use			
Review Stations Status			
Review Customer's needs			

SAMPLE

Other notes:

Date: _____ WO # _____ Tech _____ Customer Signature: _____